



Shri Govind Guru University, Godhra

(Established Vide Gujarat Act No. 24/2015)

श्री गोविंद गुरु युनिवर्सिटी, गोधरा

(गुजरात अक्ट नं. २४/२०१५ द्वारा स्थापित)

(A GUJARAT STATE PUBLIC UNIVERSITY)

म.: विंजोल. पो.: कंकणपुर. ता.: गोधरा. जि.: पंचमहाल-३८८७१३.

SGGU/NT/3495/2025

Dt.17/02/2025

Notification No. 3648

General Scheme of Examinations for the Non-Teaching posts of Assistant Accountant, Cashier, Senior Assistant (Senior Clerk) and Assistant (Junior Clerk) as per the Advt. No. 02/2024.

Ref: Resolution No.04 of Minutes of the Joint Meeting of Board of Management and Executive Council, dated 10/01/2025.

1. The University will conduct written tests of 100 marks. The minimum cut-off/qualifying marks of the written test earmarked for each post are 35 marks.
2. Applicants qualified in the written tests will be called for Computer Proficiency Tests in the order of the merit lists of the written test in the ratio of 1:10 for the particular posts to be filled.
3. Computer Proficiency Tests organized for each non-teaching post will be of 25 marks.
4. In case the number of qualified applicants are less than the ratio prescribed of 1:10 for each post, only the qualified applicants of the written tests will be called for the Computer Proficiency Tests. The applicants not qualifying in the written tests shall not be considered for the Computer Proficiency Tests in any case.
5. The merit lists for each post will be prepared from the sum total of 125 marks, i.e., 100 marks of the written tests and 25 marks of the Computer Proficiency Tests.
6. Waiting Lists for the selection of candidates for each post will be declared in the ratio of 1:1.





Registrar,
Shri Govind Guru University,
Vinzol, Godhra
VINZOL, GODHRA - GUJARAT